

Name. The official name of the organization is **The Color Network, LLC** (informally as “TCN”)

Business Contact. TCN has a registered LLC in Ohio, but does not have a physical business office and the majority of business is conducted online. TCN’s official email is thecolornetwork.org@gmail.com

Mission. The Color Network’s mission is to aid in the advancement of people of color in the ceramic arts. This will be accomplished through programming set by the Co-Organizers.

Membership. There are no members at TCN.

Co-Organizers. TCN maintains a Leadership Committee of no less than five people that hold the title of Co-Organizer.

Roles and Responsibilities. The Co-Organizers will oversee different aspects of the organization. The following roles and responsibilities will be assigned based on interest, skillset, and ability to complete tasks of the description.

A. Treasurer

Financial oversight, including invoicing and communication with Fiscal Sponsors.

B. Facilitator

Schedule, record, and document meetings. Set agendas.

C. Communications Co-Organizer

Social media, listserv, email oversight. Graphic Design.

D. Mentorship Co-Organizer

Seek out mentors/mentees to follow demand. Oversee pairing.

E. Exhibitions Co-Organizer

Main contact for galleries, curators, and participating artists.

F. Fellowships/Scholarships/Grants Co-Organizer

Main contact for partner organizations. Solicit jurors.

Voting Rights. Each individual Co-Organizer has a single vote on matters submitted by the Co-Organizers or participants in ongoing Programs. A majority vote will pass a motion.

Quorum. A meeting with more than 50% of TCN Co-Organizers makes a quorum and can implement operational decisions if all in favor. Decisions made will be communicated promptly to those who are not in the Quorum.

Meetings. The Co-Organizers will meet on a regular basis to discuss finances, programs, and issues raised by TCNs constituents. TCN can invite members of the community to meet with the Co-Organizers and discuss timely news in Special Meetings. Unless otherwise decided, Meetings shall be conducted using an agenda sent out in advance. Co-Organizers will be responsible for retaining all notes and votes that are easily accessible.

General Responsibilities. The organization shall be led and managed by its Co-Organizers. The Co-Organizers shall have full power and authority to manage and direct the business and affairs. Management shall include but not be limited to the following:

- A. Define, articulate and promote the organization's purpose, mission, and vision
- B. Ensure adequate resources, and effectively manage all assets, including but not limited to funds, property, and historical records
- C. Determine the policies within the limits of the Bylaws/Guidelines
- D. Enhance and protect public image and reputation
- E. Develop and support programs, services, and events consistent with the mission
- F. Hire, review, and support any contracted work

Administration. One Co-Organizer will take responsibility for overseeing administrative duties and be in correspondence with any employed or contracted people that are hired to fulfill tasks.

Work For Hire. Any contracted work, by employees or independent contractors, will be overseen directly by TCN Co-Organizers. All employees or independent contractors must sign Agreements with TCN to begin work and receive payment. Employees and independent contractors do not have voting rights for TCN, but may be permitted to attend leadership meetings.

Confidentiality. Regarding legal and other sensitive matters, Co-Organizers may not disclose, divulge, or make accessible confidential information belonging to, pertaining to or obtained through their affiliation with TCN to any person, including relatives, friends, business and professional associates, other than to persons who have a legitimate need for such information and to whom TCN has authorized disclosure.

Intellectual Property. Programs that are approved by the Co-Organizers are property of TCN. No individual shall hold exclusive rights to ideas, contacts, titles, copy/statements/descriptions, or images produced by TCN.

Advisory Board. TCN may elect an Advisory Board to assist in meeting the mission by offering advice and suggestions in their area of expertise. The Advisory Board will have no voting privileges.

Term of Service. Co-Organizers pledge to stay on the committee for a minimum of 2 years. Termination of service, within or over this timespan, may be from unanimous committee vote or petition from an individual to the whole committee.

Finances and Use of Funds. Any action requiring financial burden/expense for TCN must be voted on with a majority by the Co-Organizers. TCN shall use its funds only to accomplish the objectives and purposes specified in the By-Laws, and no part of said funds shall inure or be distributed to the members of the Council, except as honoraria, reimbursement of expenses and other such payments in the ordinary course of business. TCN will keep all records of business transactions.

Partnerships. Official partnerships will be agreed upon by the Co-Organizers through a formal vote. Any organization that uses The Color Network's name without approval will be sent a prompt cease and desist letter.

Programs. As of 2022, current programming includes Mentorship, Exhibitions, Database, Listserv, and Grants. Within these programs are a variety of opportunities such as residencies, fellowships/scholarships, and application waivers.